

HOME VISITS POLICY

The purpose of a home visit is to help the child, their family and the key person to get to know more about each other in the home environment and to ensure that we maintain confidentiality. We work in partnership with parents/carers as they are children's first and most enduring educators.

We offer home visits to all children to assist in the care for both parents/carers as well as the children. Home visits will only be made when parents/carers agree to them. Alternative arrangements can be made for collection of information if parents/carers do not feel a home visit is appropriate.

We believe that the home visit makes the transition from home to Pre-School a smoother one for the child as they will have familiar face to recognise on their first day.

Home visits will take place before 7pm and appointments will last between 30-60minutes.

The safety of our staff is very important. Staff should not take risks and if they feel insecure they should not go on a home visit.

At the home visit

- Staff will take a phone, wear their uniform, complete with name badge.
- Two members of staff will attend the home visit, at least one of which will be from the child's group.
- Staff will give professional advice and information, talk about the child's learning journey showing examples of Tapestry, Use what to expect booklet to assess starting points and check information from previously completed forms.
- Staff will talk about the Pre-School Facebook page, Website and other forms of communication.
- If staff are asked any questions they cannot answer, they will refer the parents/carers back to the Pre-School.

When staff return to Pre-school they need to pass on any feedback to the relevant people.